

ACH, wire and check deposits for merchants

In addition to the credit card and PayPal options available, **ShareASale allows for an invoice system** for merchants looking for larger deposit amount to pre-fund accounts, with accompanying invoices

Step 1

Set deposit metrics

To make payments via wire or ACH transfer, the minimum deposit amount is **\$10,000** with a 'floor' of **\$5,000** triggering the invoice

- **Minimum deposit requirement:**
\$10,000 USD or higher
- **Low Balance Trigger requirement:**
\$5,000 USD or higher must be set in "Edit Settings"
- **Merchant provides email** or multiple email addresses for the sending of electronic invoices
- **This information should be coordinated through your account** and the process can be started by a request via the ShareASale Help Center.

Step 2

Invoice sent

As the \$5,000 floor is hit, an invoice is sent via email to the requested addresses. At this time, the payment process should begin at the merchant's financial department

- **Via email, the invoice is delivered** when the Low Balance Trigger is reached. At this time, the merchant's financial team should initiate the process of submitting an ACH, wire, or check deposit.
- **ShareASale address:**
ShareASale
Attn: Accounting
15 W. Hubbard STE 500 Chicago, IL 60654
- **Details for payment via wire transfer or ACH:**
Bank Name: WELLS FARGO
Address: P.O. Box 63020 San Francisco, CA 94163 USA
Swift Code: WFBUS6S
ABA number: 121000248
Account Number: 410017 4630

Step 3

Notification and confirmation

As payment is sent from the merchant, an email notification to shareasale@shareasale.com and us-finance@awin.com or via the interface from the merchant must occur. Once confirmed, the deposit will show in the ShareASale balance.

- **Via the Deposit Center in the ShareASale interface or by emailing** shareasale@shareasale.com and us-finance@awin.com, the merchant is required to notify ShareASale of an incoming payment. ShareASale will confirm receipt of the payment and the deposit to the ShareASale balance will be completed.